



MINISTRY OF DEFENSE OF UKRAINE
KOROLOV ZHYTOMYR MILITARY INSTITUTE

**QUALITY ASSURANCE POLICY
FOR EDUCATION AT KOROLOV ZHYTOMYR MILITARY INSTITUTE**

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of Korolov Zhytomyr Military Institute
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FOREWORD

The Policy was developed by a working group of the Korolov Zhytomyr Military Institute, established in accordance with the Order of the Chief of the Korolov Zhytomyr Military Institute.

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The Korolov Zhytomyr Military Institute (hereinafter referred to as the Military Institute) is a modern, inter-institutional, multi-profile, innovative military higher education institution integrated into the international educational space. The Mission of the Military Institute is to develop leaders by providing high-quality higher education and training for military professionals in military fields who are ready to defend their country and achieve victory. This is aimed at meeting the needs of the components of the Security and Defense Sector of Ukraine, which is the foundation of the country's national security and stability.

The Military Institute's educational activities are based on the NATO systemic approach to training military personnel as leaders and commanders capable of operating in conditions of modern challenges and threats. The main standards and requirements for the training of military professionals include a general orientation toward high professionalism, a focus on innovation, adaptability to changes in accordance with new realities and challenges, the support of partnership and cooperation, and an emphasis on the ethical principles and the responsibility of military personnel for their actions.

The Quality Assurance Policy for Education is aimed at realizing the Mission of the Military Institute.

The Goal of the Military Institute's Quality Assurance Policy for Education is to define the key principles, methods, and measures aimed at ensuring high standards of the educational process, compliance with national and international requirements, satisfying the educational needs of cadets and trainees, and creating conditions for the constant improvement of the content, forms, and technologies of education to train highly qualified military professionals.

Educational programs are reviewed on a constant basis to improve them in accordance with modern requirements, as well as anticipated changes in the relevant subject fields in which educational activities are conducted. The review involves taking into account the latest achievements in science, engineering, technology, and military practice, as well as international standards and requirements that ensure the training of professionals capable of performing tasks effectively in a rapidly changing environment.

The Quality Assurance Policy for Education (hereinafter referred to as the Policy) is implemented by fulfilling the requirements of statutory legal acts, documents regarding the quality assurance of educational activities and higher education (Appendix 1), as well as standard operating procedures that define the principles, methods, and mechanisms for the control and improvement of the Military Institute's educational process.

1. GENERAL PROVISIONS

The Quality Assurance Policy for Education in the higher education system of Ukraine is implemented based on the principles of internal and external quality assurance of educational activities and the quality of higher education. It provides for the implementation of effective mechanisms for managing the educational process, monitoring its effectiveness, regularly improving educational programs, and ensuring academic integrity, transparency, and openness of the educational environment.

The Policy is aimed at maintaining high standards of learning, developing competencies and ensuring the effective integration of military and civilian educational experience. This Policy serves as the basis for forming a culture of quality, contributes to the constant improvement of the educational process, and supports the standards of higher and professional military education.

The Policy was developed taking into account the "Standards and Guidelines for quality assurance in the European Higher Education Area" (ESG) and is based on the Law of Ukraine "On Education," the Law of Ukraine "On Higher Education," the Provision on Military Training Units of Higher Education Institutions, approved by the order of the Ministry of Education and Science of Ukraine (hereinafter referred to as MES) and the Ministry of Defense of Ukraine (hereinafter referred to as MoD) dated August 15, 2018, No. 910/412, the Provision on the Specifics of Organizing the Educational Process in Higher Military Educational Institutions of the Ministry of Defense of Ukraine, Military Training Units of Higher Education Institutions, Institutions of Professional Pre-Higher Military Education, approved by the Order dated February 15, 2024, No. 120, the recommendations of the National Agency for Higher Education Quality Assurance (hereinafter referred to as NAQA) regarding the introduction of an internal quality assurance system, approved by the NAQA Decision of June 26, 2019 (Protocol No. 6), other statutory legal acts, governing and organizational-methodological documents of the Cabinet of Ministers of Ukraine, the Ministry of Defense of Ukraine, the Ministry of Education and Science of Ukraine, NAQA, as well as the experience of educational activities in Higher Military

Educational Institutions (HMEIs), Military Training Units (hereinafter referred to as MTUs) of Higher Education Institutions (hereinafter referred to as HEIs) of Ukraine, and international experience in the training of military personnel.

Furthermore, the Quality Assurance Policy for Education takes into account the main provisions of the "Development Strategy of the Korolov Zhytomyr Military Institute," which defines the priority areas for improving the quality of educational activities and institutional development, as well as the requirements of the NATO Strategic Commands' Joint Directive "Education and Training Opportunities (E&ITD) 075-007," which establishes standards for organizing the training of military professionals in accordance with modern Euro-Atlantic approaches.

The Policy provides for compliance with the defined procedures and standards of NATO member states in the field of education and individual training, ensuring the compatibility of Ukraine's military education system with Euro-Atlantic requirements.

Methodological support for the implementation of the Policy by participants in the educational process of the Military Institute is provided by the Department for Quality Assurance of Educational Activities and Higher Education.

2. SYSTEM AND PRINCIPLES OF EDUCATION QUALITY ASSURANCE AT THE MILITARY INSTITUTE

2.1. The System for Education Quality Assurance at the Military Institute (hereinafter referred to as the System) is a set of conditions, procedures, and measures that ensure the effectiveness of educational and management processes, which directly affect the quality of learning outcomes for higher education students, ensure the formation of key competencies, and also contribute to the coordination of the work of all structural subdivisions on issues of education quality assurance.

The System ensures an appropriate level of educational activity, its stability, compliance with defined standards, and the constant improvement of all processes of educational training. This is achieved through regular monitoring, analysis of educational programs, feedback from higher education students and customers, and

the implementation of corrective and preventive actions in accordance with the principle of constant improvement (PDCA).

The External System for Education Quality Assurance involves all interested external stakeholders, in accordance with the organizational matrix of the Education Quality Assurance System of the Military Institute.

2.2. Principles of Education Quality Assurance at the Military Institute

The Military Institute's System is based on the following principles: results-orientation, transparency and accountability, constant improvement, transformative leadership, academic integrity, human-centered approach, internationalization, and compliance of educational programs and processes with the best practices of NATO member states.

The Principles of Education Quality Assurance for educational activities and training at the Military Institute (hereinafter referred to as the Principles) are an integral part of its strategic development and the formation of an effective internal education quality assurance system.

The Principles are public and open to all participants in the educational process and other interested parties (stakeholders) within the framework of ensuring access to public information in accordance with the requirements of the current legislation of Ukraine.

The assurance of education quality at the Military Institute is based on the following principles:

Integrity — ensuring compliance between educational goals, programs, teaching methods, and learning outcomes.

Student and Trainee Centered Approach — focusing attention on the development of personal and professional competencies of students, taking into account their needs, interests, and expectations in the process of education and training.

Transparency and Openness — ensuring access to information about

educational programs, assessment criteria, decision-making procedures, and quality assurance mechanisms.

Integration with the Military Environment — taking into account the specifics of military training and the harmonious combination of military disciplines with components of civilian higher education in order to form a holistic system of professional training.

Constant Improvement — a systematic and uninterrupted process of monitoring, evaluating, and analyzing educational activities, aimed at identifying strengths and weaknesses, as well as the timely implementation of corrective measures. This approach ensures the constant increase of the quality of the learning process, the adaptation of educational programs to modern requirements and the needs of students, as well as the support of innovative teaching methods and management.

Results-Orientation — a goal-oriented approach to educational activity that focuses on achieving clearly defined learning outcomes that correspond to modern requirements for professional activity and the standards of NATO member states. This involves the development and implementation of educational programs that ensure students acquire the necessary competencies, knowledge, abilities, and skills, as well as their capacity to apply this knowledge effectively in practice. The assessment of learning outcomes is carried out using transparent criteria that guarantee the compliance of training quality with international standards and contribute to increasing the competitiveness of graduates.

Transformative Leadership — the goal-oriented development of leadership competencies among the participants of the educational process, which includes the ability to initiate and implement positive changes, motivate the personnel to achieve common goals, and create and maintain an innovative environment conducive to learning and development. This principle involves the formation of strategic thinking, communication, adaptability, and effective change management skills in Command

staff and academic staff, which contributes to improving the quality of education and the training of military professionals in accordance with modern challenges and standards.

Human-Centered Approach — recognizing the priority of personal development, an individual approach to the student, and promoting the formation of a responsible citizen and military personnel.

Academic Integrity — preventing any form of deception, fraud, plagiarism, and other manifestations of unethical behavior in educational and scientific activities. It involves encouraging the open and free exchange of ideas and information, which promotes the development of cooperation, creativity, and intellectual integrity among participants in the educational process.

Internationalization — integration into the international system of military education and science, taking into account the orientation toward European values and the implementation of relevant education quality management standards. This involves the active development of cooperation with international partners, the exchange of experience, and participation in joint educational programs, trainings, and projects.

Consistency of Educational Programs with the Best Practices of NATO Member States — ensuring the consistency of the content, structure, and teaching methods with modern standards and approaches to military education applied in the Euro-Atlantic area. This involves adapting educational programs to the requirements of professional activity in NATO military structures, implementing innovative teaching methodologies, using advanced learning technologies, and supporting the mobility of students through international exchanges and cooperation. This approach guarantees the training of professionals capable of acting effectively in joint missions and meeting the high standards of the Alliance.

3. PROCESSES FOR QUALITY ASSURANCE OF THE EDUCATIONAL PROCESS AT THE MILITARY INSTITUTE

3.1. Monitoring and updating curricula and programs

Constant monitoring of curricula and programs to assess their compliance with the modern requirements of military service and educational standards. The assessment is based on the analysis of feedback from cadets, instructors, graduates, as well as representatives of military structures and customers.

3.2. Implementation of modern pedagogical technologies

Application of interactive teaching methods, including simulation trainers, virtual learning environments, and multimedia tools, which ensure the flexibility, effectiveness, and high quality of training for military professionals.

3.3. Updating teaching and methodological materials

Constant updating and improvement of textbooks, study guides, e-courses, and materials for students' self-study, taking into account the latest scientific achievements and practical requirements of military service.

3.4. Assessment of teaching quality

Systematic conducting of surveys and polls among cadets regarding the quality of instruction, the level of professional competence of academic and teaching staff, and overall satisfaction with the organization of the educational process.

3.5. Assessment of learning outcomes

Academic Performance: use of an objective assessment system that reflects the level of theoretical knowledge and practical skills of students.

Academic Mobility: support for cadets in exchange programs and participation in international military and educational events to enhance the level of training.

Practical Training: organization of internships for cadets in units of the Armed Forces of Ukraine, defense enterprises, and other state institutions to acquire practical competencies.

3.6. Engagement of Interested Parties

Cooperation with Customers: constant dialogue and consultations with representatives of military structures, the defense industry, and state bodies regarding the current needs for the training of military professionals.

Use of Feedback: conducting regular surveys among students, graduates, and

customers of educational services to assess the effectiveness of educational programs and obtain recommendations for their improvement.

Joint Activities with Scientific Institutions: integration of research and development activities into the educational process, which contributes to raising the scientific level of cadets and academic staff (Appendix 2).

4. EDUCATION QUALITY MANAGEMENT SYSTEM AT THE MILITARY INSTITUTE

4.1. The Military Institute has established an Education Quality Management System which is an integral part of the internal quality assurance system. Its purpose is to ensure a high level of educational activity and professional training, and the continuous improvement of all processes amid changes, security environment challenges, and the transformation of military education.

4.2. The Education and Training Quality Management System of the Military Institute is a set of interconnected and interacting departments (officials) of the Military Institute, established mechanisms of responsibility, authority, and procedures, as well as processes and resources that ensure the overall quality management of educational activity and training.

4.3. The Chief of the Military Institute holds the primary responsibility for ensuring the quality of education and training. All parties involved in the educational process—including scientific and pedagogical staff (SPS) and pedagogical staff (PS), instructors, and students, i.e., all participants of the educational process—contribute to its continuous improvement.

4.4. The duties and authorities of all participants in the educational process are outlined in the Provision on the Organization of the Educational Process of the Korolov Zhytomyr Military Institute.

4.5. The main elements of the Education and Training Quality Management System of the Military Institute include:

Inspection – conducted to identify and eliminate errors at early stages before they can cause serious problems, and includes the following elements:

Self-assessment;

Monitoring of the work of SPS and PS;

Inspection of the material and technical base;

Correction of courses during their conduct.

Quality Control – based on a systemic approach to identifying and eliminating problems at every stage of the educational process and involves:

Assessment of students' learning outcomes;

Collection of feedback from stakeholders;

Monitoring of training delivery;

Course correction after its completion.

Quality Assurance – aimed at expanding responsibility for the quality of the final result and includes:

Development of procedures and instructions (including those in the Provision on the Internal Quality Assurance System for Educational Activity and Higher, Professional Pre-Higher Education of the Korolov Zhytomyr Military Institute);

Analysis of learning effectiveness indicators;

Review of educational programs;

Selection of SPS, PS, and other permanent staff;

Implementation of training programs for young lecturers;

Functioning of the information system;

Conducting internal assessment of educational processes.

Quality Management – ensures a focus on meeting the needs and expectations of customers, covers all structural components of the Military Institute, involves every employee, and includes:

Systematic study of all aspects of quality;

Development of approaches for continuous improvement;

Annual review and improvement of the quality management system;

Analysis of key learning effectiveness indicators;

Involvement of internal and external stakeholders;

Professional development of permanent staff;

Provision of public information and effective communications.

4.6. The Education and Training Quality Management System of the Military Institute involves the execution of the following key processes: Quality Assurance, Quality Control, and Quality Improvement.

5. STRUCTURE OF EDUCATION QUALITY MANAGEMENT AT THE MILITARY INSTITUTE

The management of education and training quality in the Military Institute is carried out through:

Education quality council: the body responsible for developing and implementing the Quality Assurance Policy.

Education quality control department: ensures the monitoring and evaluation of the implementation of educational programs and develops measures for improving the educational process.

Methodological councils and faculties: identify the need for changes and providing recommendations for improving curricula.

6. MONITORING AND ASSESSMENT OF EDUCATION QUALITY AT THE MILITARY INSTITUTE

6.1. Quality Indicators: Establishing clear criteria for quality monitoring, such as the academic achievement level of students, feedback from stakeholders, scientific achievements, and the employment rate of graduates.

6.2. Internal and External Audits: Conducting internal and external audits to assess the compliance of educational programs with national and international standards.

7. IMPROVEMENT AND DEVELOPMENT

7.1. Constant Professional Development for SPS and PS: Conducting training sessions, seminars, conducting and participation in international conferences to improve the qualifications of Scientific and Pedagogical Staff (SPS) and Pedagogical Staff (PS) and enhance teaching methods.

7.2. Curriculum Updates: Regular updating of the content of educational programs in accordance with new requirements and technological changes in the field of defense and security.

8. FINAL PROVISIONS

The Quality Assurance Policy for Education of the Korolov Zhytomyr Military Institute is aimed at achieving high standards of education and training for professionals capable of successfully performing their assigned duties in modern conditions.

Chief of Korolov Zhytomyr Military Institute
Colonel

Andrii SLIUSARENKO

List of Documents

on Quality Assurance of Educational Activities and Higher Education

1. Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG), 2005.
2. Law of Ukraine "On Education" dated September 05, 2017 No. 2145-VIII (as amended).
3. Law of Ukraine "On Higher Education" dated 01.07.2014 No. 1556-VII (as amended).
4. Law of Ukraine "On Military Duty and Military Service" dated March 25, 1992 (as amended).
5. Resolution of the Cabinet of Ministers of Ukraine dated May 12, 2021 No. 467 on the Regulation on Higher Military Educational Institutions.
6. Resolution of the Cabinet of Ministers of Ukraine dated November 23, 2011 No. 1341 "On Approval of the National Qualifications Framework" (as amended).
7. Resolution of the Cabinet of Ministers of Ukraine dated April 15, 2015 No. 244 "On the Establishment of the National Agency for Higher Education Quality Assurance" (as amended).
8. Resolution of the Cabinet of Ministers of Ukraine dated April 29, 2015 No. 266 "On Approval of the List of Fields of Knowledge and Specialties for the Training of Higher Education Seekers" (as amended).
9. Resolution of the Cabinet of Ministers of Ukraine dated December 30, 2015 No. 1187 "On Approval of the Licensing Conditions for Conducting Educational Activities" (as amended).
10. Resolution of the Cabinet of Ministers of Ukraine dated December 15, 1997 No. 1410 "On the Establishment of a Unified System of Military Education" (as amended).
11. Order of the Ministry of Defense of Ukraine dated February 15, 2024 No. 120 "On Approval of the Regulation on the Specifics of Organizing the

Educational Process in Higher Military Educational Institutions of the Ministry of Defense of Ukraine, Military Educational Units of Higher Education Institutions, and Institutions of Professional Pre-Higher Military Education".

12. Regulation on Military Educational Units of Higher Education Institutions, approved by the Order of the Ministry of Education and Science of Ukraine and the Ministry of Defense of Ukraine dated 15.08.2018, No. 910/412 (registered with the Ministry of Justice of Ukraine on 30.10.2018 under No. 1229/32681).

13. Order of the Ministry of Defense of Ukraine dated January 12, 2024 No. 23 "Procedure for Organizing and Conducting Military Internship, Educational, Industrial, Repair, Shipboard, and Other Types of Practical Training for Cadets and Students of Higher Military Educational Institutions, Military Educational Units of Higher Education Institutions, and Institutions of Professional Pre-Higher Military Education".

14. Order of the Ministry of Defense of Ukraine dated July 16, 2024 No. 479 "Instruction on the Organization and Conduct of Military Professional Orientation of Citizens of Ukraine and Admission to Study at Institutions of Professional Pre-Higher Military Education, Higher Military Educational Institutions, Military Educational Units of Higher Education Institutions, and Scientific Institutions in the System of the Ministry of Defense of Ukraine".

15. Order of the Ministry of Education and Science of Ukraine dated February 19, 2015 No. 166 "On Certain Issues of Publishing Information about the Activities of Higher Educational Institutions" (as amended).

16. Order of the Ministry of Education and Science of Ukraine dated July 11, 2019 No. 977 "On Approval of the Regulation on the Accreditation of Educational Programs for the Training of Higher Education Seekers".

17. Recommendations of the National Agency for Higher Education Quality Assurance regarding the implementation of the internal quality assurance system, approved by the NAQA decision dated June 26, 2019 (Protocol No. 6).

18. NATO Strategic Commands Joint Directive "Education and Individual Training (E&ITD) 075-007", 2021.
19. DSTU ISO 9000:2015 (Quality Management Systems. Fundamentals and Vocabulary).
20. DSTU ISO 9001:2015 (Quality Management Systems).
21. DSTU ISO 9004:2018 (Quality Management. Quality of an Organization. Guidance to Achieve Sustained Success).
22. Strategy of the Military Education System Management (approved by the Minister of Defense of Ukraine on December 12, 2023).
23. Charter of the Serhiy Korolov Zhytomyr Military Institute.
24. Regulation on the Organization of the Educational Process at the Serhiy Korolov Zhytomyr Military Institute.
25. Regulation on the System of Internal Quality Assurance of Higher and Professional Pre-Higher Educational Activities at the Serhiy Korolov Zhytomyr Military Institute.
26. Regulation on the Department of Quality Assurance of Educational Activities and Higher Education of the Serhiy Korolov Zhytomyr Military Institute.
27. Regulation on the Procedure for Development, Approval, Monitoring, and Review of Educational and Professional Programs of the Serhiy Korolov Zhytomyr Military Institute.
28. Regulation on Academic Integrity at the Serhiy Korolov Zhytomyr Military Institute.
29. Regulation on the Certification of Higher Education Seekers at the Serhiy Korolov Zhytomyr Military Institute.
30. Regulation on the Professional Development of Academic Staff of the Serhiy Korolov Zhytomyr Military Institute.
31. Regulation on the Rating Evaluation of the Activities of Academic Staff of the Serhiy Korolov Zhytomyr Military Institute.

